
Hopkins District Library Meeting Minutes

September 2022

Call to order and Roll Call

A regular meeting of Hopkins District Library Board was held on 09/13/2022 at 7:02pm.

Board members included:

President	
Vice President	Tim McKinnon (Watson)
Secretary	Megan Frank (Monterey)
Treasurer	Serena Pawloski
Village Rep	Craig Osborn/Sam Adams
Watson Rep	
Monterey Rep	Jodie Brenner
Hopkins Rep	

Citizens present: 0

Approval of October 2022 Agenda

Frank motion to approve October 2022 Agenda. Brenner supports.

6 Yays / 0 Nays. Motion approved.

Approval of September 2022 Minutes

Frank motion to approve September 2022 Meeting Minutes. Adams supports.

6 Yays / 0 Nays. Motion approved.

Treasurer's Report/Financial Report

- Bank taken care of. CD's opened up. Another CD maturing soon. Will discuss what to do. Getting things moved over to the debit card.

Director Report

- Staff training on 10/11/22:very helpful/useful ideas. Lakeland Coop will have some planning that Director will attend.
- Looking at long term projects.
- Closing early on Halloween/day before Thanksgiving.

Old Business

- Building/Worker's Comp Insurance: Reviewed. Only recommendation
 - o Frank motion to accept and switch insurance policies and stick with the same annual year (June to June) with addition of Workers Comp and Terrorism. Brenner supports.
6 Yays / 0 Nays. Motion approved.
- Director Contract: Discussed/created between Eric and Kevin. Plan to be here 3 days a week/rest from home. Suggested to correct the compensation part to reflect Kevin's current half year worked.

- Frank motion to approve the Employment contract with the suggested corrections. Pawloski supports.
6 Yays / 0 Nays. Motion approved.

New Business

- 2023 Budget: Rough draft provided.
- Move November meeting to 15th:
 - Frank motion to move our November meeting from the 8th to 15th. Adams supports.
6 Yays / 0 Nays. Motion approved.

Public Comment: None

Adjournment – Frank motion to adjourn. Osborn supports.
6 Yays / 0 Nays. Motion approved. Adjourn 7:30pm.

Megan Frank
Secretary

Date of approval